



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
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For all enquiries relating to this agenda please contact
Catherine Forbes-Thompson (Tel. 01443 864279; Email: forbecl@caerphilly.gov.uk)

Date: 10th November 2011

Dear Sir/Madam,

A meeting of the **Policy & Resources and Regeneration Scrutiny Committees Task & Finish Group considering Youth Unemployment** will be held at **Ty Penallta** in the **Sirhowy Room** on **Wednesday 16th November 2011** from **5.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of interest.
2. Minutes of meeting held 31st October 2011.
3. Presentation of report on Barriers to Accessing Public Sector Employment in Torfaen.
4. Workshop on barriers to employment and skills gaps.

Circulation:

Councillors: H. Andrews, J. Evans, D. Hardacre, L. Hughes, K. James, G. Jones, M. Prew, K.V. Reynolds, M. Sargent and Councillor J. Fussell Cabinet Member for Human Resources (information only)

And: Jade Harrison, Jordan Evans and Charlotte Evans (Hub Youth Project) accompanied by Michelle Challenger (Senior Youth Worker) and Debra Greenway (Senior Youth Worker)

Officers: G. Hardacre (Head of People Management and Development), M. James (HR Officer), J. Bennett (Group Manager – Advisory Services), A. Bolter (Group Manager – Strategy and Funding), T. McMahon (Communities First), Rachel Searle (National Training Federation Wales), Representative (ITEC), Sara Timothy (ACT), Sarah Louise Davies (ACT) and Danielle Beck (Torfaen County Borough Council)

And: N. Barnett (Deputy Chief Executive), Mr. J. Jones (Democratic Services Manager) for information only

Chief Executive: Anthony O'Sullivan
Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT